



CITY OF DANBURY 155 DEER HILL AVENUE DANBURY, CONNECTICUT 06810

David W. St. Hilaire Director of Finance Phone 203-797-4652 Fax 203-796-1526

<u>MEMORANDUM</u>

TO:

Hon, Mark D. Boughton via the City Council

FROM:

David W. St. Hilaire, Director of Finance

DATE:

September 24, 2015

SUBJECT: Re-Appropriations & Budget Transfers

CERTIFICATION

Any funds within the General and Enterprise Funds (water and sewer) which are appropriated, encumbered and/or unspent at the end of the fiscal year must be reappropriated to the current fiscal year. The City Council is requested to approve the re-appropriation so projects can be completed and goods accepted.

Based on a preliminary financial statement that will be issued to our auditors, I hereby certify the availability of the following to be re-appropriated per the attached listing:

General Fund - \$ 288,716.89 Water Fund - \$ 48,517.07 Sewer Fund - \$ 110.697.01

General Fund Capital

Any amounts within the City's General Fund which are appropriated, encumbered and/or unspent for Capital projects not yet completed must be re-appropriated to the current fiscal year. I hereby certify the availability in the General Fund of \$11,735.15 to be re-appropriated in FY 15/16 for General Fund Capital Projects that will be finalized during this fiscal year. In addition, I am requesting that \$29,436 from General Fund Capital projects initiated in prior years be reassigned to the City's fund balance. There has been no activity in the past two years for these projects and none is planned.

General Fund Budget Transfers

Any transfer from one department, commission, board, or office to another requires City Council approval. I hereby certify the availability and request approval of the attached budget transfers necessary to close the 2014/2015 fiscal year.

Please place this item on the agenda for the October 2015 City Council meeting. Please contact me should you require any additional information. Thank you.

Attach.

Cc: D. Garrick

DST/sk

Dept	Account Number	Encumbered Balance
<u>Ger</u>	neral Fund	1 005 00
Finance	002.1080.5300.2010	1,625.00
Information Technology	002.1090.5500.2420	3,443.30
Corporation Counsel	002.1150.5300.2010	300.00
	002.1150.5300.2040	475.00
Economic Development	002.1230.5700.2700	3,406.92
Human Resources	002.1270.5300.2095	1,332,65
Public Buildings	002.1340.5300.2010	1,137.16
	002.1340.5300.2040	9,500.00
	002,1340.5600.2565	704.90
	002,1340.5700.2750	592.37
City Hall Building	002.1350.5500.2405	6,572.13
Senior Center Building	002.1380.5500.2405	1,093.10
Park Building	002.1391.5300.2040	622.00
Police Department	002.2000.5600.2500	625.00
	002,2000.5600.2565	1,485.14
	002,2000,5600,2575	25,362.97
	002.2000.5700.2740	25,150.95
Fire Department	002.2010.5500.2406	4,960.46
	002,2010,5500,2415	5,125.91
	002,2010.5600.2535	1,815.00
Emergency Services Dispatch	002.2015.5300.2010	750.00
·	002.2015.5700.2765	16,056.00
Building Inspector	002.2020.5700.2700	1,143.04
Airport	002.2070.5300.2040	500.00
Highway - State Aid	002.3002.5500.2430	2,029.76
Public Buildings - Maint & Repair	002,3010.5300.2040	50,330.00
	002.3010.5500.2405	12,000.00
Equipment Maintenance	002.3020.5500.2415	13,867.06
Recycling/Solid Waste	002.3030.5300.2010	7,082.00
Engineering	002.3040.5300.2010	8,800.00
	002.3040,5500.2431	17,376.50
Construction Services	002.3041.5300.204000	2,314.57
Library	002,7000.5700.2700	60,710.00
Recreation	002.7002.5600.2580	428.00
	General Fund Grand Total	288,716.89
Wa	ter Fund	
Utility Plant	003,9802,5700.2772	6,885.00
Source of Supply	003.9804.5300.2125	29,998.07
Admin & General Operation	003.9810.5500.2415	11,634.00
•	Water Fund Grand Total	48,517.07
Sev	wer Fund	
Sewage Treatment	004.9501.5300.2010	48,110.54
	004.9501.5300.2040	57,269.40
Sewage Collection & Maintenance	004.9502.5700.2745 T	5,317.07
g	Sewer Fund Grand Total	110,697.01

as of 6/30/15 RESERVE FOR FUTURE APPROPRIATIONS Account Proje	PPROPRIATIONS	A CONTRACTOR OF THE PROPERTY O					
RESERVE FOR FUTURE A Account 002-9101-7000.0100	PPROPRIATIONS						
RESERVE FOR FUTURE A Account 002-9101-7000.0100	PPROPRIATIONS						
Account 002-9101-7000.0100							
002-9101-7000.0100	Project	Budget Balance 7/1/14		Actual Expenditures FY 14/15	Budget Balance	Date of Last	EV Ecfabliched
and the state of t							
		148					
	New Septic at Airport	29,300.39		24,187.73	5,112.66 Oct-14	Oct-14	11/12
.0456	School Facilities Study	30,338,49		23,716.00	6,622.49 May-15	May-15	11/12
	re Apparatus / Ladder Truck	36,646.62		36,646.62	•	Mar-15	12/13
.0462 R	Replc & Outfit PD Vehicles	169,598.78		169,598.78	-	Nov-15	12/13
		265,884.28		254,149,13	11,735,15		
		Total for Continued Appropriations for FY 14/15	riations for FY 14/15		\$ 11,735.15		
	1971 BAWARITH COLOR						
Completed/Apandoned							
_				Actual Expenditures	Budget Balance	Date of Land	
		Budget Baiance 7/1/14		FY 14/15	6/30/15	Activity	FY Established
.0202	Still River Greenway	986.00				886.00 Oct 2013	10/00
.0428	Robert Ave Env Testing	25,000,00			25.000.00 none	none	11/12
.0461	Roof Condition Survey	3,550,00			3,550.00	3,550.00 Nov 2013	12/13
		Assa Dipolographic Control	Total to be reassigned to Fund Balance	o Fund Balance	\$ 29,436.00		

City of Danbury Account Analysis/Budget Transfer Recue

		Account Analysis/ budget I ranster Request				
				Estimated Total for	Available	Transfer
Department	Account		Budget As Amended	Fiscal Year	Balance	To/(From)
Corporation Counsel	002.1150-5300.2010	Purch Svcs - Professional Svcs	33,000	44,311	(11,311)	11,311
Corporation Counsel	002.1150-5300.2025	Purch Svcs - Legal Svcs	278,800	320,166	(41,366)	41,366
Corporation Counsel	002.1150-5300.2040	Purch Svcs - Outside Svcs	127,332	133,832	(6,500)	6,500
Tax Collector	002.1130-5020.1000	Salaries - Regular	528,982	454,235	74,747	(59,177)
	The state of the s					